

EMPLOYERS PAY ATTENTION...

PAYROLL GIVING HAS ARRIVED!!

Payroll Giving for Employers

Payroll Giving is a scheme available to employers who file their EMS(IR348) and EDF(IR345) electronically using ir-File. Payroll Giving is a voluntary scheme which allows employees to make donations and receive immediate tax credits directly through your payroll system. If you choose to offer Payroll Giving to your employees, they will have the opportunity to donate to approved donee organisations of their choice direct from their pay and receive an immediate tax credit.

If your employees wish to join your payroll giving scheme, they need to check the donee organisation they wish to donate to is on Inland Revenue's approved donee list in order to receive a tax credit. You can choose to offer your employees the option to select the frequency, amount and donee organisation/s.

Tax credits for payroll donations are calculated when a donation is made using Payroll Giving and gives immediate tax relief as a reduction in the employee's PAYE. The amount of the tax credit for payroll donations is 33.33 cents for each dollar of donation.

ir-File - Filing Electronically – Secure, Accurate and Free!

ir-File is a secure, internet-based service that allows filing of *Employer monthly schedules* and *Employer deductions* forms electronically. Ir-File is the most accurate and efficient way to send your employee information to Inland Revenue. We can do this directly for you with the reports generated by our payroll software.

Employers whose annual PAYE deductions are \$100,000 or more are required by legislation to file their IR348/EMS electronically using ir-File. However, any employer is able to register to use ir-File. Using electronic ir-Filing means the records are secure and accurate and there is no need for you to complete and file an employer monthly schedule manually – saving you time! Using this service also allows you to offer Payroll Giving to your employees.

Let us take care of your employer responsibilities for you!

Dodd & Associates Limited is pleased to offer **Payroll Xtreme** to all employers. It is designed to protect employers and can combat any audit or scrutiny from Inland Revenue.

With **Payroll Xtreme** your only obligations are to pay employees, pay Inland Revenue and advise us of employee working hours and holidays. We take care of everything else including the preparation of monthly forms required by Inland Revenue.

If you are interested in Payroll Xtreme, Electronic ir-File or Payroll Giving please contact us and we can set these up for you.